



Making Wise Decisions: Ways to Reduce Legal Risks

Saturday, August 21, 2010

8:45am - 4:30pm

Our Lady of Sorrows Catholic Church

Sodality Room #103

1728 Oxmoor Road, Homewood, Alabama 35209

(Located across the street from The Homewood Library)

Free parking in deck behind the school. Pass church and turn at traffic light at Nabeel's Restaurant. Precede two streets down and turn right, you will see a white sign with blue writing for Gorrie-Regan on the left where you should turn. Free Parking Deck is on the left. Enter in door where there is white Crucifix. After entering, use door on the left (next to elevator), Room #103, Sodality Room, is first door on the right.

CEUs: This seminar have been approved for Nurses (ABNP 1246 exp. 1-12-11); Social Workers (#0100 exp. 8-3-11); Occupational Therapists, 7

CEUs: Nursing Home Administrators, Assisted Living Administrators Pending.

Fees: \$45 per seminar; \$50 at door. No refunds for cancellations within ten days of Seminar. CLASS IS LIMITED TO FIFTY PARTICIPANTS

AGENDA

8:30am - 8:45am Registration

8:45am - 9:45am Mediation, Arbitration, and Alternative Dispute Resolution
Juandalynn Givan, Licensed Attorney in the State of Alabama
Givan and Associates

9:45am - 11:45am Communicating to Avoid Legal Risks
Valerie Hicks Powe, Attorney, Corporate Trainer, Talk Show Host
Esquire Management Training LLC

11:45am - 12:15pm Lunch (Provided by HRO) Book signing by Valerie Hicks Powe, Women's Workplace Wisdom from Proverbs

12:15pm - 2:15pm Avoiding Your Day in Court through Accurate Documentation
Ann Earley, LPN

2:15pm - 3:15pm Communicating With Your Customers
Mary Margaret (Maggie) McLeod, BS, MA

3:15pm - 4:15pm Internet Safety
Alexander Brewer
Network Specialist/Information and Data Security, Sunguard Higher Education, Montevallo, Alabama

4:15pm - 4:30pm Evaluations and Certificates (name required). All Nursing cards will be swiped at end of seminar. Anyone that leaves early will be given credit for hours attended.

Drug and Substance Abuse: The Impact on Society

October 16, 2010

Registration Fee: \$45.00 (prior to Seminar) \$50 (at the door) / No refunds for cancellations within ten days of Seminar

Class is limited to fifty participants

Mail payments to:

Human Resource Options, LLC, P. O. Box 310996, Birmingham, AL 35231-0996.

You may register on Pay Pal at: www.humanresourceoptions.com

Questions: 205-567-7910

Name _____ Title _____ License # _____

Address _____ City _____ State _____ Zip _____

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